

MANTECA AREA SOCCER LEAGUE, INC.

BYLAWS & CONSTITUTION

JANUARY 2017

1:01 NAME

1:01:01This Corporation shall be known as the Manteca Area Soccer League Inc. (referred hereinafter as MASL).

1:02 BOUNDARIES AND TERRITORIES

1:02:01The territory of the League shall be that area of the County of San Joaquin in the State of California, defined by the California Youth Soccer Association - hereafter referred to as CYSA or Cal North.

1:02:02The governing authority of this League may create geographical subdivisions, within the territory, which shall be known as "Clubs". At no time will there be more than one (1) club within the same geographical area, unless they are distinctly designated as outdoor and indoor clubs.

1:02:03Club boundaries shall be fixed and/or modified, by the governing authority of this League, before but no later than, the first of February of the preceding seasonal year.

1:03 PURPOSE OF LEAGUE

1:03:01The purpose of this League shall be to develop, promote and administer the games of outdoor and indoor soccer, among youth (boys and girls under nineteen years of age) within the geographical boundaries as defined.

1:03:02MASL shall offer soccer programs to all youth regardless of race, color, religion, sex, age, national origin and/or ability within the geographical area in which programs are offered by Cal North and US Club.

1:04 UNIFORMS/COLORS

1:04:01 The main colors for Manteca Area Soccer League are blue, gold and white. Recreational teams may have a variety of different colors for each team/age groups/divisions.

1:05 AFFILIATION

1:05:01This League shall be an affiliated branch of and comply with the authority of the California Youth Soccer Association (CYSA/Cal North) and US Club Soccer.

1:06 AUTHORITIES

1:06:01 This League shall be governed by its' Constitution and Bylaws and any Specific Rules and Procedures which are adopted by the League shall be vested with the Board of Directors of this League.

1:06:02 The governing authority of this League whose powers shall be designated in the Bylaws, shall be vested with the Board of Directors of this League.

1:06:03 The governing board, hereinafter to be known as the "Board of Directors", shall be comprised of the Director, Finance Officer, Recreational Commissioner, High Comp Competitive (known as High Comp) Commissioner, Equipment Manager, Ways and Means, Team Parent Coordinator, Publicity, Girls Coach Coordinator, Boys Coach Coordinator, U6 Girls & Boys Coach Coordinator, Registrar, Secretary, and the Director of Coaching (DOC).

1:07 MEMBERSHIP

1:07:01 All league members, coaches, teams and players shall be considered members of this League and shall abide by the Constitution and Bylaws of Manteca Area Soccer League, CYSA-Cal North, USYS, US Soccer, and US Club Soccer which also include all General Procedures and Specific Rules as set forth by the Board of Directors and all applicable rules and regulations of CYSA-Cal North, USYS, US Soccer and US Club Soccer.

1:08 ANNUAL MEETING

1:08:01 The MASL Director shall call an Annual General Meeting (AGM) of the members to be held no later than December 30 of each year. Notice of the date, time, place and purpose of the meeting shall be disseminated to the membership not less than thirty (30) days or more than ninety (90) days before the meeting date.

1:08:02 The order of Business at the Annual General Meeting shall be as follows:

1. Call to Order
2. Roll Call
3. Credentials Report
4. Introduction of Guests
5. Acceptance of Minutes of the previous AGM
6. Reports
7. Director
8. Finance Officer
9. Registrar
10. Ways and Means

11. High Comp Commissioner
12. Unfinished Business
13. New Business
14. Proposal changes to Constitution and Bylaws
15. Voting for new officers.
16. Good of the Game
17. Adjournment

1:08:03 Each affiliated member and each member of the Board of Directors shall be entitled to one (1) vote. The Director of this League shall only cast a vote in case of a tie. Voting shall be restricted to those affiliated adult members who have been registered during the current season. Voting by proxy shall not be allowed and only those members of record, in good Standing shall be entitled to voting privileges. No person shall cast more than one (1) vote, regardless of his/her affiliations with club(s), team(s), and/or as a member of the Board of Directors. In the event a board member is acting Director they will no longer be eligible to vote unless there is a tie.

1:08:04 A quorum shall consist of any number of members present at the Annual General Meeting.

1:08:05 In the event there are two or more rule change proposals, that are to be voted on at the AGM that conflict with each other, the rule change proposal that receives the greatest number of "yes" votes shall prevail providing that it receives a two thirds majority of those voting.

1:09 CHANGES

1:09:01 The Board of Directors, along with the MASL membership may submit proposed changes to the MASL Constitution and Bylaws at the yearly AGM. Proposed changes must be submitted to the MASL Director, in writing, 30 days prior to the AGM. This date will be posted on the MASL website at the start of each season to insure that all members are aware of the date to submit changes for that year.

1:09:02 Any and all changes to the Constitution and Bylaws of this League, adopted at the AGM, shall become effective on January 1 following the AGM. The secretary shall present the revised bylaws at the first meeting after the AGM for accuracy check and ratification by the board.

1:10 LIMITATIONS

1:10:01 No substantial part of the activities of this Corporation shall consist of the carrying on of propaganda or otherwise attempting to influence legislation, nor shall this corporation participate or intervene in any political campaign including publishing or distribution of statements on behalf of any candidate for public office.

1:10:02The Corporation shall distribute its' income for each taxable year at such time and in such manner as not to become subject to tax on undistributed income imposed by Section 4942 of the Internal Revenue Code of 1953.

1:10:03The Corporation shall not engage in any act of self-dealing as defined by Section 4941(d) of the Internal Revenue Code of 1954.

1:10:04The Corporation shall not retain any excess business holdings as defined by Section 4943 of the Internal Revenue Code of 1954.

1:10:05The Corporation shall not make any investments in such a manner as to subject it to tax under Section 4944 of the Internal Revenue Code of 1954.

1:10:06The Corporation shall not make any taxable expenditure as defined by Section 4945(d) of the Internal Revenue Code of 1954.

1:10:07The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private person.

1:10:08On the dissolution or winding up of the Corporation its' assets remaining after payment of, or provision for payment of, all debts and liabilities of this Corporation shall be distributed to a non-profit fund, foundation, or Corporation which is organized and operated exclusively for charitable purposes and which has established its' tax-exempt status under Internal Revenue Code Section 501 C 3.

1:10:09If this Corporation holds any assets on trust, or the Corporation is formed for charitable superior court of the county in which the Corporation has its principal office, on petition therefore by the Attorney General or by any person concerned in the liquidation, in a preceding to which the Attorney General is a party.

2:01 AFFILIATIONS

2:01:01 All non-member teams or leagues, within the territorial jurisdiction of the League, shall be deemed as an "Unaffiliated Organization". Any registered team playing games or "doing business" with an unaffiliated organization without written consent of the Board of Directors shall face disciplinary action and/or suspension by the Board of Directors.

2:01:02 Manteca Area Soccer League, Inc. will have a competitive soccer club separate from its' recreational program. The competitive soccer club will have its' own committee and standing rules of order. The competitive soccer club will have 1) Director of Coaching (DOC) and 2) High Competitive Commissioner who sit on the Board of Directors of the Manteca Area Soccer League to represent the Competitive soccer club. Both will have voting rights.

2:01:03 All players that are selected to a recreational or competitive team will be registered by the Manteca Area Soccer League and will play under the MASL bylaws.

2:01:04 The competitive soccer committee and standing rules of order shall be governed and approved by the MASL Board of Directors.

2:02 Board of Director Authority

2:02:01 Board Emergency MASL Board shall handle all emergencies between the monthly board meetings. Any actions by the board must be ratified by all Board of Director members at the next scheduled board meeting.

2:02:02 Board Responsibilities

The MASL board shall be responsible for and have sole authority for the following:

1. Enforcing and interpreting the Constitution, Bylaws, General Procedures and Specific Rules of this League, CYSA-Cal North, USYS, US Soccer and US Club Soccer.
2. Approving registered teams, affiliated clubs, coaches/assistant coaches
3. Approving all youth games with member teams and/or CYSA affiliated and US Club teams.
4. Approving any inter-league, inter-district, or interstate play.
5. Approving the formation and operation of all tournaments.
6. Shall from time to time make temporary rules and regulations for specific cases or occasions not provided for in the Constitution, Bylaws, General Procedures or Specific Rules, but which are deemed necessary, by the Board of Directors, to carry out the objectives of this League or to comply with the rules and regulations of the CYSA-Cal North, USYS, US Soccer and US Club Soccer.
7. To review and approve League Constitution and Bylaws and ensure consistency with member organizations.

8. Ensure the fair and equitable treatment of the players and teams insofar as is reasonable.
9. Promote youth soccer - provide the opportunity for training of coaching personnel.
10. Providing teams and coaches for any and all registered players.
11. Affiliation with other organizations for the general welfare of the players and the League.
12. Operating the League that will provide competitive play for all appropriate teams.
13. Raising of funds for the League expenses.
14. Recording, publicizing, and promoting the League activities and endeavors.
15. Appointing the necessary staff and supervising their activities.
16. Submitting minutes of special board meetings at the next regular scheduled board meeting.
17. Any other duties necessary to make sure that MASL runs smoothly.

2:02:03 Removal of Members

Board of Directors authorization regarding removal of a member is as follows:

1. The MASL Board shall have the right and authority to suspend, bar completely or otherwise discipline any player, coach, manager, team assistant, league officer or referee from any member team, league or organization with the proper hearing.
1. Any person who transgresses Federal, State, or other Civil laws; or acts in any other manner that causes MASL embarrassment in public view shall be dismissed.
1. Any person(s) causing disputes within MASL to the point of having ill effects on MASL may be reprimanded to a point appropriate by the Board.
1. It is not the policy of MASL to cause embarrassment to any party, or to pursue unfounded claims/rumors. All complaints requiring official MASL action are to be in written form. All material gathered in any MASL investigation is to be considered and handled as confidential information. Any board member that does not keep information confidential will be brought up on charges for violation of this Bylaw.
1. The Board of Directors shall have by two thirds (2/3) vote of the members present

(once a quorum has been established) the authority to remove, with cause, any member of the Board of Directors with the proper hearing. Notice of said hearing shall be given in writing at least 14 days prior to the hearing. Cause shall be deemed as not performing one's duties as set forth by the Constitution, Bylaws, General Procedures or Standing Rules or being found

guilty of conduct that is detrimental to the purpose of this Association/League.

2:02:04 Board Authority For All Operations of League

The Board shall have the authority to approve and require approval of any procedures, appointments, and interpretations of League policy made by any committee of this organization not explicitly provided for in the Bylaws and Articles of Incorporation.

2:02:05 Board Resignations and Interim Appointments

Any member of the Board of Directors may resign effective upon the date and time specified in a written notice given to the MASL Director. The Director may appoint an interim person to the vacant position for the remaining 2-year term with the approval of the Board of Directors. Vote to accept must be done at the next scheduled board meeting.

2:02:06 Vendor Gratuity or Gifts (Prohibited)

No voting member of the board shall receive, accept, or otherwise obtain any gratuity of gift from any vendor contracted by or doing business with MASL. No voting member shall accept on behalf of his or her associated team any gratuity or gift from any vendor contracted by or doing business with MASL. Team sponsorship shall not be considered a gratuity. If a board members team is sponsored by a vendor or a potential vendor, then the Board member must excuse themselves from the decision making process to include voting.

2:02:07 Board Purchases over \$5,000.00

For any purchase over \$5,000.00 the MASL Board of Directors shall require three (3) written competitive bids to be submitted for review. The vendor shall be selected based on majority vote of the Board of Directors. The bids and documentation concerning awarding of contracts or purchases shall be available for review by any member. In the event three (3) written competitive bids cannot be obtained, the Board of Directors may waive this requirement for this particular situation.

2:02:08 Competing or Non-MASL Organizations

Any person(s) holding a board position with a competing or non-MASL interest organization, must first be interviewed and approved by a 2/3rd (two-thirds) of the MASL board before being considered to run for any MASL position. This rule would not apply to any MASL member(s) that are organizing additional services on behalf of MASL and its' affiliates This rule is only intended to aid in keeping only those individuals, groups or organizations interested in servicing the best interest of MASL. The MASL board does reserve the right to decline the help, assistance and/or services of any individual, group or organization that may be considered to bring ill intent to MASL soccer program and/or any of its members, or the better interest of the League.

2:03 MEMBERSHIP AND RESPONSIBILITIES

2:03:01 Fees and Registration - Any applicant for membership in the League shall be submitted yearly with the appropriate fee(s) and a properly completed registration form prepared in accordance with the current registration instructions and procedures.

2:03:02 Fees - Annual fees for members are due and payable, unless otherwise provided for by the Board of Directors, at the time of, but no later than such players (1st) team or league practice and/or game. Players are not considered registered until all of that players fee(s) are paid. Registration for MASL will be the dollar amount set by the board with a late fee of \$15.00. MASL Board of Directors will choose on a yearly basis whether or not there will be a fundraiser, if the Board of Directors choose to have a fundraiser. MASL will have one mandatory fundraiser offered to our entire league (Recreational and Competitive). If members choose not to participate in the fundraiser a \$40.00 buyout will be paid per member per registered player. If members choose to pay for the buyout at time of registration a \$40.00 fee on top of registration will be added per player registration.(SEE PIM 0110)

2:03:03 Fees - All bank checks, drafts and or money orders submitted to this League shall be made payable to the Manteca Area Soccer League or to MASL.

2:03:04 Voting Rights - For the purpose of election of the Board of Directors, voting rights will be held by the parents or legal guardians of each member player. Each family will be allowed one vote regardless of the number of players registered in that one family.

2:03:05All MASL members shall be responsible for governing those persons and their actions associated with their operations/teams. Teams shall abide by the League rules under which they are registered and in which they are playing.

2:03:06Falsification of records shall be grounds for disbarment from future participation and/or membership in this Association.

2:03:07A plea of ignorance to the Constitution, Bylaws, General Procedures and Specific Rules of this League, the CYSA-Cal North, USYS, US Soccer and/or US Club Soccer is not sufficient and violators may expect appropriate action by the Board of Directors of this Association.

2:03:08Any person found guilty of violating the Constitution, Bylaws, General Procedures and Specific Rules of this League, the CYSA-Cal North, USYS, US Soccer and/or US Club Soccer may be asked to appear before the Board of Directors of this League in order to explain his/her actions.

2:04 MEETINGS

2:04:01 Regular meetings of the Board of Directors shall be held on the 4th Monday of each

month or subject to change due to holidays and/or emergencies approved with the consent of the majority of the Board of Directors. The agenda for regular meetings shall be as follows:

1. Call to Order
2. Roll Call
3. Introduction of Guests
4. Acceptance of Minutes
5. Open Forum (sign in sheet with discussion topic listed will be available at all

meetings for guests wishing to speak. Guests will be called on by the Director during open forum and will have a maximum of 3 minutes to speak.

1. Finance Officer
2. Board and Committee Reports (written and handed out to each board member)
3. Unfinished Business
4. New Business
5. Good of the Game
6. Adjournment

2:04:02The Board of Directors shall meet whenever the Director deems it necessary, or if he/she is instructed to do so by four (4) or more members of the Board of Directors.

2:04:03 Meeting dates - During league play (September and October) the MASL Board will meet twice a month on the 2nd Monday and the 4th Monday.

2:05 QUORUM - BOARD VOTING PROCEDURES

2:05:01At all board meetings you must have a quorum for the transaction of business. A quorum is 50% plus 1 of the board members present.

2:05:02Once the above quorum has been established, for any vote to carry, a simple majority of voting board members present must vote in favor of the motion, including disbursements of money over the amount of \$200.00 AND any motions requiring board approval.

2:06 FINANCIAL RESPONSIBILITY

2:06:01In the everyday operation of the League, any non-budgeted disbursement of monies in the \$50.00 to \$200.00 range shall require the approval of a minimum of three voting Board members other than the person requiring the funds. E-mail documentation would suffice this requirement showing approval by 3 board members. (SEE PIM 0109)

2:06:02This League shall not assume, nor be liable for debts and/or the financial responsibility either implied or incurred of any player, coach,

manager, team assistant, league official, or referee from any member team, league or organization.

2:06:03 Signature Authority - There shall be a double signature on all league checks. These shall be signed by two of the following:

1. Finance Officer AND one of the following, either the Director or the Registrar
2. At no time shall any related parties be the two (2) signatures on a check, regardless of who the check is made payable to.

2:06:04 The League may contract and pay for an outside agency for tax purposes. If an outside agency is used, the financial officer of MASL will be the liaison between the league and the outside agency. The agency will be certified, and if an individually owned company, be bonded and fingerprinted by the appropriate agency. The financial officer of MASL shall be responsible for using a certified accountant for preparing and all papers pursuant to the Articles of Incorporation and Tax Exemption status of this League for tax purposes. Until such time as an outside agency is hired, the financial officer of MASL shall provide this League a monthly financial summary at their monthly board meetings.

2:07 DISCIPLINE AND APPEALS

2:07:01 This committee should be chaired by the MASL Director and shall be known as the PAD committee for MASL. It should also include the MASL Recreational Commissioner, Girls Coach Coordinator for girls issues or Boys Coach Coordinator for boys issues, at least one non-coach and a referee (if it is pertaining to a red card). The committee shall act for the League in all disciplinary matters and shall have the discretionary powers in interpreting the degree of punishment applied to member players and team personnel. In cases of repetition (i.e., if the same player or team personnel during the same season is reported for other offenses, even if the infraction is not of the same nature) more severe action will be taken. All cases of violence must be severely punished.

2:07:02 Appeal Process Refer to section 3:10 under General Procedures

2:07:03 Appeals to MASL Board Adverse decisions by the PAD committee may be further appealed to the MASL full Board. Appeals must be submitted to the Director within 72 hours after official notification of judgment and shall be accompanied by a non-refundable fee of \$100.00 made payable to MASL (cashier's check or money order only).

2:07:04 Appeals to District Appeals denied by the MASL Board may be further appealed to the District VIII Commissioner per CYSA Bylaw 4:09 Protest and Appeals.

2:08 AWARDS (Soccer-ship and Player Grants)

2:08:01

1. (1) SOCCERSHIPS: The purpose of Soccerships is to give children who come from financially disadvantaged families the opportunity to play soccer by helping to pay League registration fees.
- GRANTS: Player grants are financial awards given to players to help pay for costs to participate in training clinics, Olympic Development tournaments and other advanced soccer events.
1. The John Miles/Lisa Faulkner Fund is the account for monies set aside for soccerships and grants. The fund accepts contributions from organizations, businesses and individuals. The League may donate to the fund each year. The amount that may be donated by the League shall not be less than 2% of the profit from the previous years major fund raiser and must be approved by the Board of Directors each year prior to league registration.
2. All applications will go to the Soccership committee for consideration of approval. The committee will be consist of the Director, Financial Officer, and the coach coordinator for that gender. A majority vote by the committee is required for approval. The committee will present its findings at the next scheduled board meeting.
3. All parents receiving soccerships for their child are required to volunteer a designated amount of time during the soccer season. The duties and required time will be set by the Board of Directors depending on the monetary amount given.

2:08:02

1. Soccership Requirements
2. Applications to be submitted by registration deadline, no late soccerships will be accepted.
3. One application required per player
4. Proof of need must be supplied. No determination will be made until all proper documentation is received from the requestor.
5. Player awards limited to the League registration fee amount.
6. Player award can be divided up among more than one player in a family, but it cannot exceed the single registration fee amount for that season.
7. Player Grant Requirements
8. Applications to be submitted to the League Director at least two weeks prior to the next scheduled board meeting.
9. Player must be currently registered and active with the league
10. Player must supply all documentation to prove acceptance in a legitimate or sanctioned CYSA/USYS/US Soccer/US Club Soccer event.
11. Awards to be limited to one grant per player per calendar year

2:09 LIABILITY PROTECTION

2:09:01All officers of this League and officials of member teams and clubs shall be covered against personal liability claims by the California Youth Soccer Association and US Club for performing acts and duties directly related to the work of this League when participation is under CYSA or US Soccer.

2:09:02All officers of this League and officials of member teams and clubs shall be covered against personal liability claims by the US Club Soccer for performing acts and duties directly related to the work of this league when participation is under US Club Soccer.

2:10 RULES OF ORDER

2:10:01The rules contained in Robert's Rules of Order shall govern this League in all cases in which they do not conflict with the Constitution, Bylaws, General Procedures and Specific Rules of this League and member organizations in which we are a under and a part of.

MANTECA AREA SOCCER LEAGUE, INC.
GENERAL PROCEDURES
(updated Proposed draft 3/15/2020)

3:01 AUTHORITIES & RESPONSIBILITIES

3:01:01 The rules contained herein shall govern members of this League in all cases to which they are applicable, and in which they are not inconsistent with the Constitution and Bylaws of this League, the CYSA (Cal North), US Soccer (Nor Cal Premier League), the United States Youth Soccer (USYS) and the United States Soccer Federation (US Soccer). All competition shall be governed by the rules stated herein unless the rule of a specific competition determines otherwise.

3:01:02 Leagues/Clubs may deem fit to include rules and regulations more stringent than those included herein, but in no case may rules and regulations be less stringent.

3:01:03 Each COACH shall be responsible for the conduct of its players, assistant coach, manager, team assistants and parents and it is the responsibility of each coach to ensure that its actions on and off of the field do not bring disrespect upon this League/Club.

3:02 INSURANCE

3:02:01 All injuries to be claimed against the medical insurance program shall be completely reported on the proper insurance claim form. (If a team is using CYSA passes, CYSA insurance must be used. If team is using US Club passes, US Club insurance must be used.

3:02:02 All completed reports on injuries shall be submitted to this League within 24 hours of injury.

3:02:03 Any unscheduled games (practice, scrimmage or otherwise) with **another** league/club outside of our league/club or District/Region played without prior written notification to the league (Director of Coaching (DOC) **and** the MASL commissioner (for recreational) or High Comp. Commissioner (for competitive) will be deemed as an unsanctioned game without medical liability insurance in effect. The coach will bear the responsibility of any medical liability action occurring from such a game.

3:03 REGISTRATION PROCEDURES

3:03:01 All players are required to submit a properly completed USYS membership form. Competitive players must also submit a US Club membership form as competitive players are dual registered under MASL. Registration for outdoor and indoor soccer require separate membership forms to be filled out.

As part of US Soccer's PDI's (Player Development Initiative) a player is registered and placed on a youth soccer team based on their **year of birth – January 1 – December 31.**

3:03:02 The submittal of the player registration form with proper approvals and payment binds the player to that team for the seasonal year unless that player is granted a transfer. For US Soccer refer to the club registrar for policy and procedures.

3:03:03 Any teams that have the same name must be identified by a numerical prefix or a different name. The same team name shall not be used for more than one team in the same age group and gender division unless there is a distinction of some sort (e.g. gold, silver, bronze, etc.).

3:03:04 This League/Club shall have first call on all players registered with this league/club.

3:03:05 Each team official (i.e. coach, assistant coach) shall be registered with the League and have a proper USYS and/or US Soccer coach pass. All managers of a team shall be registered with the League.

3:03:06 No **adult** can have contact (coaching, training, etc.) with any team without being properly registered and **cleared by the registrar**. This includes coach, assistant coach, manager, trainer.

3:03:07 Any player may register with any affiliated League/Club in any District/Region within Cal North without restriction by the CYSA Board of Directors, Nor Cal Premier Board of Directors, its members, its program administrators, its Districts or Regions, or its affiliated leagues/clubs. This section does not change the right and authority of leagues/clubs to, among other things, establish the rules governing the players, team officials, and teams registered with the League/Club, including the right and authority of Leagues/Clubs to not accept any person as a team official or any player the League/Club chooses to not accept.

3:03:08 Late registration Policy – After all registration has been completed, children registering late will be placed on a waiting list by age group. This list is first come, first serve and there is no guarantee of placement on a team. Waiting lists will be maintained throughout the spring and summer until league play begins. A late fee applies and is set by the MASL Board of Directors annually.

3:03:09 Refund Policy

A. All registration fees paid to MASL are non-refundable with the following exceptions:

1. The player's family is moving out of the area.
Refund check will be mailed to the new address.

2. The player in question has a medical condition which prevents him/her from participating. A doctor's note is required.
 3. There is no team available in the player's age group.
- B. For Fall season, any of the listed criteria in 3:09:09A (1,2,or 3) are met, refunds (minus a \$25.00 handling fee) will be given through May 31st. After June 1st, if uniforms have been ordered, the uniform cost and the handling fee will be deducted from the registration fee and the remaining will be refunded.
- For Spring season, dates will be listed on the all communication and correspondence that goes out to the parents depending on when the start and end dates are for Spring season each year.
- C. The refund policy as stated above will be given to every person that signs their player up with this League/Club at time of registration. This policy must be signed by the parent acknowledging their receipt of such policy.
- D. Donations and Sponsorships: Any donations or outside sponsorships made to any teams (Recreational or Competitive) within MASL are nonrefundable. Donations and sponsorships will be given to the individual indicated and go to offset the cost of that player. If a donation or sponsorship is for a whole team it must be indicated at time given and in writing.

3:03:10 Non-Payment Policy - The Manteca Area Soccer League (MASL) shall permit individuals to use personal checks for the transaction of business with MASL. If such checks are returned for any reason by their bank and not paid, the following shall apply:

1. A service fee of \$25.00 will be assessed to each individual who writes a check not honored by their bank.
2. In the event that two (2) checks have been returned from their bank for non-payment from an individual, MASL

will require cash payment from that individual until further notice. Any person that writes a check will be given this policy in writing from MASL at time of registration.

3:04 BIRTH YEAR AND SEASON MATRIX

3:04:01

When determining the age group of a season, the year the season ends should be used for determining the birth year. Also note that the format “U followed by age” means that age and younger. For example, U8 should be read as 8 and younger.

To calculate the proper year for a player, take the **ending year of the seasonal year** - Seasonal year runs from August 1 (of one year) to July 31 (of next year) and subtract the player's birth year.

- Example #1: Ending year is: 2019 minus players birth year of 2005 = 14; the player is a U14 for the 2018-19 season
- Example #2: Ending year is 2019 minus players birth year of 2007 = 12; the player is a U12 for the 2018-19 season
- Example #3: Ending year is 2019 minus players birth year of 2009 = 10; the player is U10 for the 2018-19 season

Season	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Birth Year									
2020									
2019									U6
2018								U6	U7
2017							U6	U7	U8
2016						U6	U7	U8	U9
2015					U6	U7	U8	U9	U10
2014				U6	U7	U8	U9	U10	U11
2013			U6	U7	U8	U9	U10	U11	U12
2012		U6	U7	U8	U9	U10	U11	U12	U13
2011	U6	U7	U8	U9	U10	U11	U12	U13	U14
2010	U7	U8	U9	U10	U11	U12	U13	U14	U15
2009	U8	U9	U10	U11	U12	U13	U14	U15	U16
2008	U9	U10	U11	U12	U13	U14	U15	U16	U17
2007	U10	U11	U12	U13	U14	U15	U16	U17	U18
2006	U11	U12	U13	U14	U15	U16	U17	U18	U19
2005	U12	U13	U14	U15	U16	U17	U18	U19	
2004	U13	U14	U15	U16	U17	U18	U19		
2003	U14	U15	U16	U17	U18	U19			
2002	U15	U16	U17	U18	U19				
2001	U16	U17	U18	U19					
2000	U17	U18	U19						
1999	U18	U19							

3:04:02 SPECIAL REQUESTS – Special Request Forms are to be filled out and turned in each season. MASL will provide forms at registration. After teams are selected, **NO** special requests will be accepted. There will be no requests taken due to a player having an inconvenient practice location. No telephone requests are to be taken. The only specific requests taken are:

- A. Siblings in same age group and gender
- B. Request to not play for a specific coach because of **prior written** documented problems will be considered. For recreational players the MASL Commissioner will chair a committee to review special request forms. The committee

will be made up of the DOC and the Coach Coordinator for that gender.

3:05 PROOF OF AGE

3:05:01 Proof of age shall consist of a birth certificate, birth registration issued by an appropriate government agency, Board of Health records, passport, alien registration card issued by the United States Government, a certificate issued by Immigration and Naturalization Service attesting to age, or a certification of an American citizen born abroad issued by the appropriate government agency. Hospital, baptism, or religious certificates will not be accepted.

3:06 RULES OF PLAY

3:06:01 Rules of play, except as provided by USYS and its affiliates and the FIFA “Laws of the Game”, shall apply to any and all competitions sponsored by the League/Club. The rules are to be closely adhered to and balanced with the “spirit of the game”. US Soccer PDI’s (Player Development Initiatives) shall be followed for all players U-6 through U-12. Mandated by US Soccer by 2017.

From US Soccer: The below changes are supported by an overwhelming majority of soccer education experts in the country for the obvious reason that small sided game on smaller fields equates to:

1. Enormous increase in number of touches per game and therefore increased skill development.
2. Field sizes and distances that their developing youth bodies can actually deal with.
3. Tactical problems 2v1, 2v2, 3v2 that their developing minds can cope with readily than the chaos of larger fields.

4. *More touches are more fun* as it leads to more direct involvement in the game for all players.

	U6	U7	U8	U9	U10	U11	U12
Field Size	30x20	30x20	30x20	47x30	47x30	75x47	75x47
# of Players	4v4	4v4	4v4	7v7	7v7	9v9	9v9
GK	No	No	No	Yes	Yes	Yes	Yes
Playing Times	4x 8 min	4x 8 min	3x 15 min	2x 25 min	2x 25 min	2x 30 min	2x 30 min
Break Times	5 min	5min	5min	10 min	10 min	10 min	10 min
Ball Size	3	3	3	4	4	4	4
Goal Size	4'x 6'	4'x 6'	4'x 6'	6.5' x 18.5'	6.5' x 18.5'	6.5' x 18.5'	6.5' x 18.5'
Offside	No	No	No	Yes	Yes	Yes	Yes
Maximum Roster Size	6	6	6	12	12	16	16

3:06:02 Outdoor soccer and indoor soccer have different playing rules. If you have a question on the rules please refer to the specific rules that apply to the game you are playing.

3:06:03 Players wearing orthopedic casts, air splints or mental splints shall not be eligible to participate in any game or practice.

3:06:04 Charging the goalkeeper shall not be permitted at any time, when he/she is within his/her own goal area or has possession of the ball in the penalty area.

3:06:05 Coaching from sidelines – Coaching staff giving direction to one’s own team on point of strategy and position is permitted provided:

- A. No mechanical devices are used.
- B. The tone of voice is informative and not a harangue.

Also:

- C. No coach, substitute or player is to be anywhere but at his/her bench area during the game. A team's bench area shall be that area one yard from the touchline and extending to ten yards both ways from the half line to a maximum of twenty yards. If both teams locate their bench on the same side of the field, due to existing adverse conditions, then the bench area shall be limited to that area one yard from the touchline and extending ten yards, **one way**, from the half line ONLY.
- D. No coach, substitute, player or spectator is to make derogatory remarks or gestures to the referees, other players, substitutes or spectators.
- E. No coach, substitute, player or spectator is to use profanity.
- F. No coach, substitute, player or spectator is to incite, in any manner, disruptive behavior of any kind.
- G. The penalty for any of the above shall be ejection from the game and disciplinary action will be taken by the Discipline Committee.
- H. When above is regarding a competitive team further rules, restrictions and violations of above also apply.

3:06:06 Where colors of uniforms are similar the home team must effect a change of colors that are distinct from those of the opponent. In MASL recreational play, the home team is listed first on the schedule. MASL uniform colors are to be determined each year by the MASL Board. The successful bid will take into consideration the cost per uniform.

- A. Recreational – uniforms are decided on a yearly basis by the MASL Board of Directors.
- B. Recreational All Star Teams - Bill Meyer League (BML) uniforms will all be the same color and style for each BML team (blue, gold, and white). All uniforms will be purchased from the same vendor that was used for the recreational fall league. Ordering of uniforms will be placed by the MASL equipment manager.
- C. Competitive – Rangers United will handle their own uniform determination according to their operational procedures. Ranger United colors are blue, gold, and white.
- D. Spring League – Players will be provided a colored t-shirt and socks. Players will provide black shorts.

3:06:07 It will be the responsibility of both teams to have a game ball and make sure that their teams behave in a proper and respectful manner.

3:06:08 Players may be substituted at the following times:

- A. Prior to a throw-in, in your favor
- B. Prior to a goal kick, by either team
- C. After a goal, by either team
- D. After an injury, when the referee stops play by either team
- E. At half time
- F. When the referee stops play to caution a player, only the caution player may be substituted, prior to the re-start of the game.
- G. The number of substitutes shall be unlimited, unless a competition superseding the jurisdiction of this League determines otherwise.
- H. No substitute shall enter the field of play until he/she has been given a signal to do so by the referee.

3:06:09 PLAYING TIME

A. **Recreational:** Each player present and able to play **must** play ½ of the game for the time the player is present. Players arriving late for games are entitled to play ½ of the time present. Players leaving the game early are not entitled to ½ game privileges. **Failure to abide by this rule will affect a forfeit.** The **only exception to the ½ game playing rule** is for disciplinary or health limitations with notification of and approval from the appropriate Coach coordinator and the player's parents.

B. **Competitive:** A number of factors including, injuries, discipline problems, missing practices, competition level (league play, tournaments, state cup, etc.) are taken into consideration. For the purpose of development, players will receive 50% playing time **during the season** (fall and spring leagues) which include league games and tournaments, but may not necessarily mean 50% in every game. Playing time in State Cup games and placement games in tournaments, such as semi-finals, consolation or championship games, is at the discretion of the coaching staff, which means a player may not receive 50% playing time during those competitions.

If a problem arises because of this policy, a player or parent should resolve the problem as follows: (1) coach, if not resolved then (2) Director of Coaching (DOC).

3:06:10 Referees

Effective 2019 the Referee Association has adopted a “ZERO tolerance policy” to deter unacceptable verbal abuse or negative criticism, **in any language**, of referees.

It is the responsibility of all, coaches, parents, relatives, and players to maintain the highest standards of conduct for themselves in all games. Abusive and obscene language, violent conduct, fighting and other behavior detrimental to the game will NOT be tolerated.

A. The Referee shall require that both teams enter all appropriate information on a game card prior to the start of the game.

The referee shall verify the identity of each player and coach(es) prior to the start of the game. The referee must not allow any player into the game whose name does not appear on the game card. The referee shall also require that the coach or manager of each team sign the game card verifying that the information entered on the form is correct.

B. Prior to the game, the referee shall make sure that each player's equipment is in proper order.

C. In all recreational games a referee game card must be filed out for every game played. Upon completion of the game, the referee shall send his/her report to the proper League authority within forty-eight (48) hours.

D. In the event of a forfeit the referee must note on the game card "forfeit" and what team has won by the forfeit. A 1-0 score will prevail for the winning team. The referee will submit the game card to the proper League authority within forty-eight (48) hours.

F. If a red card is issued during a recreational game the referee shall send his/her report to the proper authority within 48-hours (48) hours along with the players pass. He should also notify the Referee Coordinator of the League.

3:06:11 Any team delaying the start of a schedule game more than fifteen (15) minutes without the sanction of the proper league authority shall forfeit the game to the opponent by a score of 1-0.

3:06:12 In the event both teams do not show up for a scheduled game, and the referee rules the ground playable, both teams shall be assessed with a loss.

3:06:13 Referees responsible for a late start of a game (without just cause) will be reported to the League Referee Assignor for action.

3:06:16 Any recreational player, substitute or coach who refuses the referee's request for their name or gives a false name while the referee is gathering data to report an infringement of the "Laws of the Game" involving them shall have one game added to the suspension, in addition to the penalty already assessed by the Disciplinary Committee.

3:06:17 Continuous Dissent Toward Referee

If a recreational coach or spectator continues to be unruly and disrespectful to a referee, after being cautioned several times during the season, a referee can file a written complaint against the coach or spectator. This complaint should be submitted to the MASL Commissioner for review. If complaint is found to be valid the Commissioner will submit the report to the MASL Board of Directors for discipline against the offender.

3:06:18 The referee's judgment with regard to the physical condition of the field and its acceptance for play, to the actual happenings and occurrences related to the conduct of the game and those prerogatives granted to him/her by the "Laws of the Game" for outdoor soccer and the "Official Indoor Soccer Rules" for indoor soccer, **shall not be challenged.**

3:07 SEND OFF PROCEDURE (Formerly Ejection)

3:07:01

Recreational - If a recreational player/coach is ejected for misconduct, the referee will notify the league (in case of league games) or proper authority, making sure that his/her game report and the player/coach pass is delivered to the Commissioner. That player/coach is ineligible until the player/coach is reinstated by the Disciplinary Committee.

- A. Recreational Player – a one game automatic suspension will be given for any red card. Once the Disciplinary Committee has met more games may be added depending on the severity of the offense. A one game suspension cannot be appealed.
- B. Recreational Coach – two additional games will be added to any coach being sent off of the field (Determined suspension plus two additional games).
- C. Any spectator responsible for a coach receiving a red card shall be suspended, along with the coach, from attending a minimum of one game. If it happens again with the same spectator that spectator will be brought up on disciplinary charges by the league and subject to more severe discipline.

Competitive – Nor Cal Premier league guidelines prevail and referees need to follow those rules on carded players, coaches, team managers, spectators.

3:08 DISCIPLINE

3:08:01 Recreational - The Disciplinary Committee shall consist of the chairperson which is either the Boys or Girls Coach Coordinator, one (1) referee and one (1) other board member not associated to the age group in which the hearing is for. The chairperson will vote in the event of a tie.

Competitive – The Disciplinary Committee shall consist of the chairperson which is the high competitive commissioner, the DOC, and the commissioner. If it relates to game situations the referee assignor should be included.

3:08:02 In recreational games the Disciplinary Committee will meet within 7 days of any problem with any coach, player or parent. Players and coaches are the only ones that can receive a red card, however, parents and spectators may be also be disciplined by the board for actions that are not considered appropriate. All players and coaches can be red carded before, during or after a game for their inappropriate behavior and actions, as well as, parents/spectators.

3:08:03 In recreational play the Disciplinary Committee shall act on all disciplinary matters and shall have discretionary powers in interpreting the degree of penalties applied to team personnel and players. CYSA Section 4:05 – Disciplinary Rulings will be used as a guideline for discipline. Only penalties above the recommended CYSA minimums may be appealed. After a decision has been made the chairperson will notify the player, coach, or parent of the penalty verbally and by email (providing the party has an e-mail) immediately and will follow up in writing within 7 days. The chairperson will also report any disciplinary actions taken by the committee to the MASL board at their next regular scheduled meeting.

3:09 COACH AND SPECTATOR FIELD BEHAVIOR AND DISCIPLINE

3:09:01 *The following CYSA rules apply to all coaches and spectators in this League:*

CYSA 2:01:03 The Board of Directors shall have the right and authority to suspend, bar completely or otherwise discipline any player, coach, manager, team assistant, league officer or referee from any member team, league/Club or organization with the proper hearing.

CYSA 3:01:03 Each team shall be responsible for the conduct of its players, coach, manager, team assistants and parents and it is the responsibility of each team to ensure that its actions, on or off the field, do not bring disrespect upon this Association. Each League shall be responsible for the conduct of those persons associated with its operations and it is the responsibility of each League to ensure that its actions do not bring disrespect upon this Association.

3:09:02 Coach Control of Spectators

A. As stated in CYSA rules, the coach is responsible for the behavior of their spectators. The coach is to be aware of the actions of their spectators and stop any negative behavior directed toward referees or the opposing team. If a coach cannot control a spectator they need to make that fact known to the referee and later to the coach coordinator for recreational players and the DOC and high competitive commissioner for competitive teams. A coach can be ejected from the game, due to dissent from their sideline. It is the coach's responsibility to control their spectators, not the referee. If a referee asks for the name of a dissentient spectator, the coach must give it to the referee. It has been

previously ruled that a coach may be suspended for refusing to provide the name of a spectator, when asked by a referee.

3:09:03 *Fighting/Inciting to Fight*

MASL will not tolerate any person to be on its' fields that engage in fighting, or who would seek to entice a party into fighting. The penalty for any such action will be a minimum one-year ban from any MASL activity/position, and mandatory one-year probation upon return.

3:09:04 *League Documentation on Disciplinary Matters*

Any party that is referred to the League/Club for disciplinary actions will have documentation placed into the League/Club archives. This documentation will have an effect upon the party seeking to attain any future League/Club positions, (coaching, MASL board) or to maintain an existing position. Disciplinary action against any party will be reviewed during the selection of any party to a League position. Disciplinary documents shall be kept for a two-year period and then discarded by the secretary of the league. The secretary will compile a list that is readily available, upon request. This League/Club reserves the right to bar any person from League activities that shows a disregard/disrespect for the youth around them, players or referees, or the rules of this organization.

3:10 PROTEST AND APPEAL PROCEDURE

3:10:01 Only violations of the Constitution, Bylaws, General Procedures and Specific Rules for this League and for CYSA, United States Youth Soccer (USYS), and US Soccer, regarding misapplication of the "Laws of the Game" for outdoor soccer shall be proper subjects considered for action.

3:10:02 If any person wants to appeal any discipline decision the PAD (protest and discipline) committee, communication shall be in writing from the assessed party to the Commissioner of MASL. On red cards only penalties above the recommended CYSA minimums may be appealed. Decisions rendered by protest and discipline committees shall stand, and be complied with, until such a time as a higher authority overturns them.

3:10:03 Should any hearing body (League/Club) choose not to hear a protest or appeal, that body may refer the matter directly to the next highest authority.

3:10:04 Procedure

- A. Once an adverse decision has been made and handed down that person may appeal the adverse decision to the next higher level. The Protest and/or Appeals are to be in writing and describe in detail the grounds for the appeal. Protest and appeals will be sent to the Director and shall be postmarked within seventy-two (72) hours (Sunday and holidays excluded) following receipt of league disciplinary decisions being protested or appealed. The non-refundable fee of \$100.00 must be enclosed.

- B. Once the protest/appeal has been received by the Director it will be given to the MASL Board of Directors for processing. The protest/appeal will be heard by five members of the Board of Directors, which will be chaired by the MASL Director. Excluded from this hearing will be any parties that sat on the original hearing panel as they were instrumental in deciding the discipline that the party is protesting and/or appealing. The appeal shall include all supporting documentation. Documentation must include copies of all previous decisions on the matter.

C. The protest and appeal fee shall be established at \$100.00, which is non-refundable and must accompany the protest/appeal in the form of a cashier's check or money order payable to MASL.

3:10:05 The Chairman of the Protest and Appeals Committee shall set a date for the hearing of the appeal. Such a date shall be within thirty (30) days of receipt of said appeal. All parties to the appeal shall be given written notification at least 14 days prior to the hearing.

3:10:06 The Protest and Appeals Committee, which shall consist of five members of the MASL Board of Directors, shall consider all pertinent information arising out of an appeal of a league or club disciplinary action. The parties involved shall have the opportunity to present their case. The decision of the Protest and Appeal Committee of this League shall be conveyed, in writing, to the party initiating the appeal within seven (7) days of the decision.

3:10:07 No person(s) associated with the operation of this Association at any level (team, league, district, state) may invoke the aid of any lawyer or the courts of any State or of the United States without first exhausting all available remedies with MASL/CYSA/USYS/US Soccer.

3:10:08 For violation of 3:10:07 the offending part(ies) shall be subject to the sanctions of suspension and fines and shall be liable for all expenses incurred by MASL/CYSA/USYS/US Soccer.

3:10091 In specific situations, the Disciplinary Committee may place an individual on probation, in addition to the suspension for a period of time. The probationary period is to be served immediately following the suspension period and is intended to monitor an individual and their behavior. Should an individual on

probation be sent off the field of play and shown the red card during the probationary period, the original suspension and probation shall be enforced and no appeal will be heard.

3:10:10 Coaches and assistant coaches that are sent off of the field of play for infringement of the “Laws of the Game” shall have two (2) games added to the suspension which are NOT appealable.

3:10:11 Each parent shall receive the Parents Code of Conduct and suggested penalties. The MASL Board of Directors will handle the penalty for infraction of the Parent Code of Conduct.

3:11 SENIOR TRIAL GAMES

3:11:01 For a player to maintain his or her eligibility, a youth player must have a properly completed form 1612 (Youth to Provisional Senior Player) approved and on file with CYSA prior to registering with an adult league.

3:11:02 Practice games between CYSA youth teams and any adult (senior) teams is not a sanctioned game and will not be covered by liability insurance. Furthermore, the league/coach and/or manager are assuming full responsibility, including legal liability for any injuries or other ramifications that may occur through the playing of the game.

3:12 PLAYING WITH PROFESSIONAL PLAYERS

3:12:01 Any player signing a “letter of intent”, a professional contract or playing with a professional team, without the permission of the Board of Directors of this League and the Board of Directors of CYSA-N shall be declared a professional player and shall lose all privileges of youth amateur status.

3:13 CONTROLLED SUBSTANCES PROHIBITION

3:13:01 The use and/or consumption of any alcoholic beverages or controlled substances, immediately before, during or immediately after the playing of any youth soccer game, or while functioning as a member of MASL is prohibited.

3:13:02 Any player, team official, or any other member of this League/Club who violates this policy shall be subject to disciplinary action and/or suspension by the Board of Directors of this League/Club.

3:14 TOBACCO USAGE POLICY

A. MASL and CYSA prohibit tobacco use within 25 yards of any CYSA affiliated activity involving youth players. Each team shall be responsible for ensuring that their parents are aware of this rule.

3:15 ANIMALS ON SCHOOL GROUNDS AND CITY PROPERTY

- A. Per CYSA and MASL rules **no animals** allowed on or near soccer fields during league events, games, practices, etc.
- B. Any person violating above will be ejected from the premises. If a party states that they cannot leave, due to a child playing in a game, that child shall be pulled from the game, so that the party may leave with their animal. The child may return to the game, if the party returns without the animal.

3:16 VEHICLES ON CITY PROPERTY

3:16:01 Per our agreement with the City of Manteca, no vehicles are to be driven onto City property as follows: Any vehicle driving on City property in unauthorized areas, with the exception of delivery or picking up of goals, will be reported to the Manteca

Police Department for issuance of a citation. Any vehicle found parked in unauthorized areas will be subject to towing and storage, at the owners' expense.

MANTECA AREA SOCCER LEAGUE, INC.
SPECIFIC RULES (UPDATED 3/15/2020)

4:01 Duties

The Board of Directors of this league shall hold elections each year at their AGM for the following positions as follows:

ENDING IN ODD YEARS: Director, High Comp Commissioner, Girls Coach Coordinator, U6 Girls and Boys Coach Coordinator, Fundraiser Coordinator (Ways and Means), Equipment Manager

ENDING IN EVEN YEARS: Commissioner, Boys Coach Coordinator, Publicity, Secretary, Team Parent Coordinator

Each position listed above will serve for a period of two (2) years and will start their term on January 1 following the AGM.

If any office becomes vacant during the two-year period that position will be filled by the Director with the approval of the Board of Directors for the remaining time of that elected office. Approval vote will take place at a regular MASL board meeting.

The Registrar is a two-year paid contract and renewal is in January of the odd number year. A contract year is defined as January 1st to December 31st. The Registrar is a voting position.

The Director of Coaching (DOC) is a two-year paid contract and renewal is in January of the odd number year. A contract year is defined as January 1st to December 31st. The DOC is voting position.

The Referee Assignor is a two-year contract and renewal is in January of the odd number year. A contract year is defined as January 1st to December 31st. The Referee Assignor is a non-voting position.

The Field Liner is a two-year contract and renewal is in January of the odd number year. A contract year is defined as January 1st to December 31st. The Field Liner is a non-voting position.

No position can be applied for within MASL with outstanding debts owed to the league.

If any board of directors is planning to Coach (Head Coach or Assistant Coach) a team in any league/club, they must request from the board of directors approval by vote (U6 age group is excluded from approval). Approval vote will take place at a regular MASL board meeting.

If a position is held on the MASL Board of Directors that position takes priority over coaching responsibilities for major events such as Registrations, Fundraiser and Money Collections, End of Season Tournaments, etc.) and board member should make every effort to help at these events. Minimal participation in these events can prevent coaching future teams.

4:01:01 Board Officials - voting

A. Director – voting – only in a tie

1. Shall provide leadership and direction for the league.
2. Develop staff positions and call for committees to ease in running the league.
3. Shall be the voice of the League for all outside agencies and shall be the voice of the League at all District 8 meetings.
4. Shall preside over the board meetings. Shall not however make motions or vote, but rather entertain motions and act if needed to resolve the votes.
5. Supervise board officers to ensure smooth operations exist.
6. Shall attend staff meetings and committee meetings as needed.

B. Secretary – voting

1. Shall handle all league correspondence.
2. Shall call roll and tally votes during the Board vote.
3. Shall take minutes at the Board meetings and present said minutes at the following board meeting.
4. Prepare board meeting agenda and have ready for the board meeting.
5. May use audio equipment as an aid in preparing the minutes. Tapes cannot be transcribed per Robert's Rules of Order (newly revised). 2:03
6. Find location for board meetings and reserve accordingly.
7. Prepare affiliation paperwork yearly and submit to appropriate person.

8. Additional duties as needed and assigned.

C. Finance Officer – voting

1. Appoint a budget committee in January of each year. Committee shall then present a budget for board approval at the February board meeting.
2. Shall work with outside bookkeeping/accounting firm as the liaison between the League and firm.
4. Shall directly supervise the following staff and voting positions: Fundraiser Coordinator (Ways and Means), Awards, and High Comp. Team Parents.
5. Shall sit on all committees that deal with fundraising.
6. Shall oversee matters of collections of money of any fundraisers.
7. Shall coordinate with the Registrar the collection of funds at registration.
15. Shall collect from the bookkeeper/accounting firm a monthly financial report to present at the monthly board meetings for the League account and for all Rangers United teams.

D. Fundraiser Coordinator (Ways and Means) - voting

1. Shall insure all area of League fundraisers are taken care of (set up, running, collection, closing).
2. Shall call committee meeting as needed to work on fundraisers.
3. Shall work with Team Parent Coordinator to get volunteers for fundraisers.
4. Shall provide reports on all fundraisers.
5. Shall coordinate with Publicity Officer to provide media coverage for all fundraising events and at fundraiser prize give away event.
6. Additional duties as needed and assigned.

E. Team Parent Coordinator - voting

1. Shall insure each team has a Team Parent
2. Shall develop and supervise the Assistant Team Parent Coordinators
3. Shall be the spokesperson to the Board for parents
4. Shall provide a channel by which communications are transmitted from the Board to the parents and visa a versa.
5. Shall develop a volunteer list to equally provide assistance for major League functions (fundraisers, registration, pictures).

6. Shall coordinate the activities of picture day.
7. Shall provide the possible Team Name list to coaches.
8. Shall order recreational uniforms for Spring and Fall.
9. Additional duties as needed and assigned.

F. Publicity Officer – voting

1. Shall coordinate the League's public relations (fliers - registration, Ranger tryouts, BML tryouts, etc.).
2. Shall work with the Registrar and Fundraiser Coordinator person to publicize the League activities.
3. Shall facilitate the MASL web site, including Ranger information.
4. Shall work with Finance Officer regarding funds for P.R. work.
5. Shall report to Board on publicity activities at monthly board meetings.
6. Additional duties as needed and assigned

G. Commissioner – voting

1. Shall oversee the recreational side of administrative operations of MASL.
2. Shall act as an ambassador in setting up play (recreational) with outside Leagues, with Board approval, if necessary.
3. Shall monitor all recreational committees dealing with administrative League operations.
4. Working together with the DOC and coach coordinators shall insure that training is provided for all operational personnel (coaches, referees, etc.).
5. Shall set up special committees as needed to oversee problems that develop through the course of the year.
6. Shall act as the Director, in the event that the Director is not able to do so, until the Board can meet and elect a new Director.
7. Shall coordinate with Director, High Comp Coordinator and the City of Manteca (MUSD if needed) to ensure we have fields for practice and play for recreation and competitive teams.
8. Investigate and report to the Director on any referee complaint if there has been a report from the Referee coordinator within 72 hours of the complaint.

9. Shall chair a committee to review Special Request Forms. The committee will consist of the DOC and Coach Coordinator – assigned to that player.
10. Shall assist in carrying out duties of the Director whenever asked to do so.
11. Shall chair or assign a chairperson to all recreational standing committees, except for the Protest Committee.
12. Shall be the person to process all accident insurance claims for recreational.
13. Shall prepare additional insurance paperwork and submit to appropriate bodies ensuring that our certificates of insurance are up-to-date and given to appropriate entities.
14. Shall arrange for insurance on an as needed basis (i.e. fund raiser, dinner dance).
15. Shall in committee develop annual calendar for the League.
16. Shall set up dates for the fingerprinting of all coaches and administrators that need to have this done.
17. Coordinate with the referee assignor referee classes for the year.
18. Additional duties as needed and assigned.

H. High Comp Commissioner – voting

1. Shall oversee administrative side of MASL High Comp division.
2. In committee chaired by the DOC select new High Comp coaches yearly for Rangers United teams.
3. In committee chaired by the DOC, handle all discipline matters dealing with High Comp coaches, players, parents.
4. Shall schedule fields for in town games working with Commissioner to make sure what fields are available.
5. Shall schedule referees for all in town games.
6. Coordinate with the equipment manager to provide necessary goals for in town games.
7. Schedule all comp games and rescheduled comp games (as needed) in Got Soccer, informing all parties involved.
8. Shall work with field liner to ensure that the fields are properly lined for all in town games.
9. Shall work with the DOC to ensure that Ranger teams have adequate practice fields and lighted fields, when required.

10. Work closely with the DOC in all areas to ensure that the competitive division is running smoothly.
11. Work with the DOC to set up and run yearly competitive Ranger tryouts and Bill Meyer Tryouts.
12. Yearly prepare the registration packets for Ranger United players.
13. Working with the Team Manager Administrators oversee that Ranger teams are compliant with their financial obligations, including the mandatory MASL fundraiser, if applicable.
14. With DOC set up and run the monthly Rangers United meetings.
15. Shall assume the Commissioners duties if the Commissioner is unable to do so.
16. Shall be the person to process all accident insurance claims for competitive.
16. Additional duties as needed and assigned

I. Equipment Manager – voting

1. Shall be responsible for all equipment issued to coaches during all seasons of play during the year.
2. Shall maintain an inventory of equipment on hand and that issued to coaches.
3. Shall have coach's sign for all equipment issued by the League and keep those lists and forms on file.
4. Shall collect equipment from coaches at the end of the season and record it on previously signed forms. Shall inventory each bag as it is turned in against coaches signed equipment form.
5. Shall issue an end-of-season list for all coaches that have not returned equipment to the League. Such list shall be forwarded to the MASL Board for appropriate action.
6. Shall ensure that all equipment (balls, goals, nets, flags, bags, etc.) will be returned to the storage area at the end of each season (Fall, BMWL, Spring and High Comp).
7. Shall inspect returned equipment for wear or need for replacement and will submit written request with specifications to the Board.
8. Shall ensure that all teams are issued the same amount of equipment as follows:
 - (a) Three balls
 - (b) One Goalie Shirt
 - (c) One equipment bag
 - (d) Flat cones

This shall be the standard for all MASL teams, without exception.

9. The only Board members who shall have access to the equipment storage shed are the Equipment Manager (primary), Director, Commissioner, High Comp Commissioner and the DOC.

10. The Equipment Manager will create a sign in and sign out that will be posted in the storage shed. Any board member that removes Equipment must first fill out the form stating what they are removing and upon return sign and date the form that the equipment was returned.

11. Shall take bids for recreational uniforms and coordinate with the recreational uniform committee and the team parent coordinator (TPC) so they can order the uniforms in a timely manner.

12. Additional duties as needed and assigned.

J. Coach Coordinators - Recreational - voting positions

1. Shall supervise the coaches and Age Group Coordinators (AGC).

2. Shall recruit coaches, with assistance of ACG's.

3. Coordinate with the DOC and Commissioner training for all recreational coaches and teams.

4. Shall schedule recreational coaches' meetings on a monthly basis for fall and All-star seasons. DOC needs to be in attendance. Shall work with the secretary to secure the meeting place.

5. Shall ensure that all coaches have completed the required registration/responsibility forms, fingerprinting, safe sports, reserve form, and coaches' ethics forms prior to start of the season. This shall include all assistant coaches.

6. Shall be responsible for all communication regarding complaints from/against coaches, with the exception of player problems.

7. Shall be responsible for all communications of all clinic information to league coaches.

8. Shall work in conjunction with the DOC, Commissioner and BMWL coordinator on all BMWL details.

9. In committee shall select recreational coaches for all teams.

Committee shall include the Director, Registrar, DOC, Commissioner, and AGC's from each age group. This shall include the fall, spring, and BMWL All-star seasons. Will ensure that any member of the committee having a conflict of interest (i.e., they have applied to coach a particular age group) shall not take part in any discussion of coaches for that age group and will not vote. This committee meeting shall be held in a

neutral spot (i.e., Manteca Library or similar location where privacy is maintained).

10. Shall ensure that all information regarding team/coaching issues/problems are kept confidential.

11. Shall file a written report and forward it to the Commissioner within 48 hours of notification of any serious problem (the determination of whether a report is needed will be made by the Commissioner). The report is to include investigation results and a recommendation for any action. The Commissioner is to respond within 24 hours of receiving the report.

12. Shall receive complaints regarding referees and other coach/team related problems relevant to game conditions/spectators.

13. Shall ensure that coaches are aware of and follow MASL policy of the “no smoking” and the “no animal” policy. Each coach is responsible for the enforcement of this with his/her parents.

14. Shall issue player reserve forms to returning coaches and verify that reserves other than coaches child wants to play on that team,

15. Working with the DOC, ensure that all coaches have received a coaching license.

16. Shall verify that previous first year coaches without a license, who are returning, will sign up and complete the required coaching license course. Verify that coach provides a written verification of completion (i.e., card, certificate, etc).

17. Prepare a schedule for Field Marshals whereas each field during the season has at least one field marshal present.

18. Place an order with the Equipment Manager for vests or shirts to identify field marshals.

19. Additional duties as needed and assigned

K. Registrar – voting – Contracted

L. Director of Coaching (DOC) – voting – Contracted

M. Field Liner – non-voting – Contracted

N. Referee Assignor – non-voting – Contracted

4:01:02 Staff Members - non-voting – volunteers

A. Field Marshal – Staff non-voting

1. Shall be present at games to help facilitate game day activities for MASL.
2. For teams that are coming from out of town provide maps and/or locations for restrooms, fields, restaurants, etc., which will be provided to you by the MASL Board, when applicable.
3. Shall be on field during each season as a contact person for parents giving out directions and answering questions as needed.
4. Shall be the eyes and ears of the Board and relay concerns to the Commissioner or a Board member as soon as possible.
5. Recruit volunteers to help as field marshals during the season.

B. City Liaison – Falls under the duties of Director, Commissioner, High Comp Commissioner and the DOC

1. Shall attend City council meetings, City Planning Commissioner meetings, City Recreational Commissioner meetings and City Parks and Recreational meetings, when necessary to represent MASL.

C. Awards – Recreational - Staff non-voting

1. In committee, determine a suitable set of awards to be given to MASL recreational players at the competition of league play. Present to the MASL Board for approval.
2. Once approved, order through Finance Officer, the awards in a timely manner to ensure availability by season's end.
3. At season's end, shall inventory all award materials and package it for storage. Give inventory list to Finance Officer.

D. Assistant Team Parent Coordinator – Recreational - Staff non-voting

1. Shall help the Team Parent Coordinator with the teams especially communicating information to the Team parent from MASL.

E. Team Manager (Parent) - Staff non-voting (Must be fingerprinted)

1. Shall perform all non-coaching duties (i.e., passing out paperwork, collecting fundraising money from team parents and turning into the league, calling players, etc.).
2. Shall provide a system for water and/or snacks for players at games for team.
3. Shall be the first and most vital link for communication to the parents.
4. Shall forward concerns to the Team Parent Coordinator.
5. Shall develop a volunteer list among other parents to help support League activities.
6. Call players if changes are needed in practice (place or time), or other League activities that need to be communicated.
7. Support the coach as needed.

F. Age Group Coordinators – Staff non-voting

There shall be at least one AGC for each of the following age groups:

U6 Boys and Girls

U8 Boys and Girls

U10 Boys and Girls

U12 Boys and Girls

U14-U19 Boys and Girls

1. Shall represent the Age Group assigned.
2. Shall assist in team selection for your age group.
3. Shall oversee respective age group fields and ensure area and equipment are safe. This shall include ensuring that all teams are picking their trash up after each game.
4. In case of teams being established without a coach, or a coach vacancy occurs, the AGC shall assist the Coach Coordinators in filling the vacancy.
5. Shall present any coach agenda items to the coach coordinators for presentation to coaches at schedule meetings.
6. Shall insure that coaches are following insurance/safety policies for all league players.

7. Shall work with the equipment manager to arrange pickup/drop-off points for goals during season play.
8. Shall meet as a beginning/end of season committee to help equipment manager handout/collect league equipment.
9. Shall ensure that all information regarding team/player issues or problems are kept confidential.
10. Shall ensure that coaches are following MASL policy, on “no smoking” and “no animal” issues.
12. Will have the authority to eject any party from any MASL sidelines during a game who are committing any of the following acts:
 - (a) Using profanity
 - (b) Continue referee dissent
 - (c) Smoking within 25 yards of youth players
 - (d) Verbal abuse toward the opposing team
 - (e) Refusing to remove animals
13. Shall collect game cards and keep statistics for the season. Shall make available statistics regularly, except in U-6, U-7, and U-8. No statistics of any type shall be kept for these 3 age groups.

G. Coach – Recreational - Staff non-voting

1. To teach the players the laws of the game, rules of play and soccer skills to the best of his/her ability.
2. To teach sportsmanship and gamesmanship.
3. To enlist volunteers from among his/her parents as needed
4. To support the League and its officials and referees.
5. To help parents understand the general rules and procedures in soccer so they may enjoy the game more.
6. Shall conduct themselves in accordance with CYSA Codes of Conduct and MASL Coach Code.
7. To seek the highest level of coach training and to pass it onto the players.
8. Attend mandatory coaches meeting or assign team official to attend in your place. (Note: Coaches meetings are mandatory, if team official does not attend coach could have a possible suspension, if numerous meetings are missed further action could be taken.)
9. Shall ensure that spectators follow CYSA rules at all games (i.e., no profanity, no referee dissent, etc.).

10. Must fill out and sign CYSA Coach Registration form (1628) and MASL Responsibility form.
11. Must be fingerprinted with MASL before receiving roster and completed the safe sports online.
12. Must fill out an equipment form in order to receive equipment.
13. Shall enforce MASL non-smoking policy and no animal policy.
14. Only the head coach of a team will receive the roster, 1601 forms, and player passes, if applicable.

H. Official Assistant Coach – Recreational - Staff non-voting

1. Shall handle all assigned tasks to aid the coach in his/her duties.
2. Shall act as coach if coach is unable to perform his/her duties.
3. Must fill out CYSA Coach Registration form (1628) and MASL Responsibility Form.
4. Must be fingerprinted with MASL and completed the safe sports online.
5. Must be selected by the Coach.

I. Special Children Coordinator – Staff non-voting

1. Shall oversee and conduct all needs and activities of special needs players.
2. Chairman of the TOP Soccer program for MASL.

J. Scheduling – Staff non-voting

To be chaired by one person appointed by the Board and consisting of no less than 3 members if needed. Scheduling is done by electronic scheduling system unless unavailable.

1. Determine with the direction of the League Registrar an estimate of the expected number of MASL teams in each age group.
2. Shall give complete schedule for entire season (excluding end of the year tournament) to the Boys and Girls Coach Coordinators and the rest of the MASL Board.
3. If possible, when rainouts occur reschedule games on the next available weekend, if time allows.
4. Notify the field-lining contractor and referee assignor if games are cancelled as soon as possible.

5. Schedule teams in different time slots throughout the season making sure that they do not have to play at the same time every week.

K. Referee Coordinator – Staff non-voting

1. Shall report to MASL results of MSRA monthly meetings.
2. MSRA shall provide a referee phone list to the MASL Coach Coordinators.
3. Shall insure that all referees must check goals and fields. No MASL games will start until these are checked prior to each game beginning. Goals must be anchored properly to the ground. Fields must be in good condition.
4. Will investigate and report on all complaints of referees. Will provide a written response within 72 hours to MASL Commissioner.

4:02 Independent Contractors

A. Registrar – per contract

B. Referee Assignor – per contract

C. Director of Coaching – per contract

D. Field Lining

1. Duties and Responsibilities

- a. Line/paint all lines on fields on a weekly basis for all games being played during the season (MASL, Bill Meyer Winter League, Spring League and Nor Cal Premier competitive games).
- b. MASL will supply all materials necessary to line the fields properly (field liners, paint, measuring equipment, string, stakes, etc).
- c. The contract amount will be determined according to the approved contract.

- d. Contract is a two-year contract. New contract must be presented to the MASL Board for approval in January of each odd number year.
- e. Compensation will be paid on a monthly basis by invoice provided by the Contractor.
- f. Contractor will report any fields that are not in good condition to the Commissioner as soon as possible in order to rectify any problems before games are played.
- g. Secure accurate dimensions of all fields to be used by MASL.
- h. Have knowledge of rescheduled games. (Person who is doing the scheduling is to contact field liner when games are being cancelled or rescheduled)

4:03 Coach Selection Criteria

4:03:01 A committee shall be established to determine recreational coach selection for the season (Fall/Spring/BMWL). The committee shall be comprised of the Commissioner, Coach Coordinator, Registrar, Age Group Coordinators and DOC.

- A. All returning coaches from the previous Fall Season must provide a copy of a minimum of an “F” license to be entitled to the privileges of a returning coach.
- B. A non-returning coach is defined as one who has coached at least one (1) year; takes time off and does not coach the next season and then returns to coach a team after taking time off. Since there was a break in coaching the coach would be categorized as a new coach.
- C. Any coach who does not receive his/her “F” license prior to team selection of the following year can coach, but shall be considered a new coach and will not be entitled to the privileges of a returning coach. Such privileges shall include player reserves, priority in team name and team color choices, and coaching in the Bill Meyer Winter League. The Coach Coordinators shall mail a letter to each unlicensed coach after the year end recreational tournament.

4:03:02 In the event that there are more coaches than teams, the following priority will be adhered to:

- 1. Returning coach. A returning coach is defined as a coach who is returning to the same age group, which he or she coached the previous

season. If there are two coaches in the same age group (i.e., returning vs. returning) the following criteria will be used:

- a) discipline action
- b) license level
- c) referee license
- d) number of years of experience
- e) flip a coin

Note: Disciplinary action taken against a coach will be considered in all cases.

2. Coach Moving Up. A coach moving up is defined as one who coached one (1) age group lower the prior year. If the coach moving up has a higher license than the returning coach (item 1) the returning coach has the opportunity to take the higher license clinic. Otherwise the coach moving up takes precedence over the returning coach in that age group.

3. New Coaches. A new coach is defined as a first-year coach, a descending coach, or a coach who did not coach the previous season. New coaches with a child in that age group will take precedence over a coach without a child in that age group. A new coach may choose to coach a child that is not his/hers if he/she does not have a child in that age group. (Example: Niece, nephew, cousin, friend, grandson, or granddaughter) Though a coach with a child in that age group will have priority if there are too many coaches in that age group.

4:03:03 Once a head coach has been selected, he/she will then select his or her own assistant coach. Once the assistant coach is selected, he/she must be registered with MASL registrar and be listed on the roster as such. The assistant coach must have the necessary forms filled out and turned in along with the head coach before team selection, in order to have your child placed on that team. The coaching forms, reserve forms must be turned in to the Coaching Coordinator. The coaching staff will be one head coach and one assistant coach. There will only be two coaches on the sideline per team. All coaches will be or have been fingerprinted by MASL prior to being placed on a roster, as well as, completing the safe sports online.

4:04 Medical Releases

4:04:01 All coaches shall have medical releases for all players at all MASL functions. If a coach does not have medical releases for his team at a game/practice that game/practice will not take place.

4:05 Team Selection Criteria All head coaches must have their assistant coach in place prior to going into team selections in order for the assistant coaches' child to be placed on his/her team. Coaches are allowed to add new assistants yearly and their child will count as one of their reserves as long as the assistant coach has their 1628 form and fingerprinting completed and submitted to the Coach Coordinator prior to team selections. (Note: As long as the head coach has a minimum F license the child of the assistant coach from the previous fall season can remain on the team and count as a reserve.)

4:05:01 Player Reserves – Reserves are defined as a player who played for the same team the prior year. A coaches' child and the assistant coaches' child count as two (2) selections. Twins would be considered 2 individual players. *All head coaches must have their assistant coaches in place by team selection (when teams are rostered on paper rosters at team selections).* If a head coach does not have an assistant coach prior to team selection the only option available to the head coach at that time, for an assistant coach, will be to choose an assistant from the parents listed on the roster that the head coach receives. No adding of players or assistant coaches will be allowed after team selection. No trading of players will be allowed. The number of reserve players are as follows:

U-8 and below – no reserves

U-10 teams may reserve 3 players

U-12 and above teams may reserve 4 players

4:05:02 Popcorn via computer generated program will be the primary means of selecting U6 to U14 boys and girls teams. In the event of unavailability of the computer-generated program, popcorn will be the primary means of selecting all teams. Siblings in the same age groups will be manually placed on teams with coordination of the Team Selection Committee. U15 and above boys and girls will be drafted based on number of players signed up. All players must register by the registration deadline to be included in the draft. Any players signed up after the draft is completed will be popcorned onto teams based on roster count. (Note: This is to keep rosters equal in number.)

4:05:03 Coaches with no reserves shall receive players to make his/her team comparable in player numbers to the other coaches with reserves during popcorn or draft.

4:05:04 All MASL Recreational teams are selected via computer generated, popcorn, or draft. MASL will not use height, weight, race, or division as a form of selection. Any competitive players returning to recreational play will be popcorned if done prior to team selections. If team selections are complete, the player will go to the team with the lowest amount of players on their roster. All drops must be completely processed by the league registrar showing a true roster count in order to make any roster eligible for any player adds.

4:05:05 Those remaining players in the pool shall be separated by age and years of experience.

4:05:06 Teams shall not be selected by geographical areas alone.

4:05:07 Any coach or team representative attempting to discourage a registered player from trying out for any team (BML or competitive and thus preventing the player from obtaining their highest potential) shall be deemed to have committed an offense for poaching and shall be dealt with by the Disciplinary Committee.

4:06 Coaching Multiple Teams

4:06:01 No recreational coach shall be the head coach of more than two teams within the same seasonal year, except as follows:

- 1) A head coach for fall season teams may be the head coach of a Bill Meyer team.
- 2) A head coach at any level within MASL may also serve at the same time as a head coach of an Under 6 team.
- 3) Not enough coaches can be found and a team will be disbanded because of the lack of a coach.

4:07 Six (6) Goal Rule for Division IV Play

4:07:01

- A. No coach shall be able to run the score up on another team during recreational (Division IV) play during the season, which includes the year-end tournament. Running the score up constitutes a 6-goal advantage meaning that a team cannot be more than 6 goals ahead of their opponent. (examples would be 7-0, 8-1, 10-3)
- B. If this happens the referee will stop the game immediately.
- C. The coach will be disciplined by sitting out the next game and cannot coach his/her team.

4:08 Recreational Players Requesting to Play Up an Age Group

4:08:01 In order for a player to play in an age group older than their assigned age group they must have the approval from the Director of Coaching (DOC).

4:08:02 Requests for players to play up in an older age group must be submitted in writing by the players parent or legal guardian to the Age Group Coordinator. The Age Group Coordinator will then contact the DOC and the DOC will set up an evaluation of the player.

4:08:03 A request to move a player up is limited to one playing year unless there are circumstances that warrant otherwise. A player is not considered grandfathered on a team or in an age group because the player played a previous year on that team or in that age group.

4:08:04 Players must first be considered for play within their own age group.

4:09 Competitive Players Requesting to Play Up an Age Group

4:09:01 In order for a competitive player to play in an older age group the player must first attend the tryouts for the age appropriate team unless the DOC suggests otherwise. The DOC will evaluate the player in both the appropriate age group setting and in the older age group setting and determine where the player and their development needs are at the time of try outs. Approval to move up comes from the DOC after evaluating the player.

4:10 Goals and Equipment

4:10:01 All MASL equipment will be returned to the Equipment Manager at the end of each season for inventory purposes.

4:10:02 During each season, each AGC will work with the equipment manager to arrangements for coaches to pick goals up at selected drop points. If no AGC's the coach coordinators will take on this responsibility. For the BMWL, the Coach Coordinators will be responsible for goal pickup/drop off points.

4:11 Practice Time

4:11:01 – Recreational Teams

Manteca Area Soccer League coaches shall not exceed one (1) hour of practice time for U-6 through U-8 players and one and one-half (1-1/2) hours for all other age groups U-10 through U-14) limited to two (2) practices per week. This shall include all levels of recreational (Division 4) teams.

4:11:02 – High Comp Teams

U-9 through U-14 practice twice a week, 1-1/2 hours each night. A third practice during that week is optional.

U-15 through U-19 practice twice a week, 1-1/2 to 2 hours each night. A third night during that week is optional.

4:12 Bill Meyer Winter League

4:12:01 The only players eligible for BMWL (all stars) are those who have played on MASL recreational teams (Division 4) during the current year. No competitive players are allowed to participate on the Bill Meyer Winter League teams. (see District VIII ruling on this policy). Bill Meyer Winter League is an extension of recreational play and was created to allow the better players in a league the ability to experience what the competitive teams are about. (Travel, playing better teams in surrounding cities/leagues), etc. Bill Myer Winter League teams hold tryouts and the best players will be chosen to represent MASL on these all-star teams. If there is enough talent to make two

all-star teams in an age group that would be determined at tryouts by the DOC and the competitive staff.

4:12:02 No player may move up into an upper age group if there is an all-star team established in their current age group.

4:12:03 Exception to 4:12:02 is - Coach's child can be moved up with approval of the DOC.

4:12:04 All players must tryout. Tryouts will be organized and run by the DOC and the competitive staff.

4:12:05 Cost to these players will be kept at a minimum. Uniforms will be ordered by the MASL Team Parent Coordinator. Teams are allowed to purchase new uniforms, sweats, and bags, provided that all parents on the team have given their consent to do so and the cost per player is no more than \$100.00 per player. If the coach does not have the consent of all of the parents on their team for additional items (sweats and bag) the uniform will be the only item they can purchase. Cost should stay under \$45.00 for the uniform.

4:12:06 If a player has been rostered to a competitive team during the current seasonal year, even if the player has not played any games and returns to the recreational league for the current seasonal year, that player is ineligible to participate in the Bill Meyer Winter League. (This is a District VIII policy).

Bill Meyer Winter League teams are "paper teams" and are considered disbanded upon completion of the BMWL season.

4:13 Tournament - Recreational

4:13:01 A tournament committee will be appointed by the Director. The committee will arrange all the details for the MASL Recreational Cup at the end of the season. The MASL Board will decide each year if the league will hold a year end recreational tournament. This decision will be made at the June board meeting and communicated to the coaches at the first coaches meeting of the season.

4:13:02 If a tournament is decided upon the following rules will apply:

- 1) The tournament seeding shall be seeded electronically through a computer-generated system, unless league standings are used during the season.
- 2) Preliminary Games:
 - U-10 are to be 20 minute halves
 - U-12 are to be 25 minute halves
 - U-14 are to be 30 minute halves
- 3) Ties: Ties stand in preliminary games
- 4) Point System: If teams are tied in the preliminary rounds the standard point system as described in the CYSA Team Manual will be used.
- 5) All final game will be regulation length.
- 6) Ties in Championship and Consolation games will consist of two 10 minute overtime periods, followed by a penalty kick shoot-out. In a penalty shootout, only players on the field at the end of overtime are allowed to take kicks on the mark.
- 7) PLAYER Ejections: All players sent offs will be given an automatic one (1) game suspension. Any player sent off during the championship rounds will serve the one (1) game at their next scheduled game (Bill Meyer, Spring or Fall whichever comes first).
COACH Ejections: Coaches will receive disciplinary action as per District VIII and CYSA guidelines.

***MANTECA AREA SOCCER LEAGUE, INC.
POLICY INTERPRETATION MEMORANDA (PIM)***

PIM 0109 – FINANCIAL RESPONSIBILITY

SECTION 2:06:01 is intended for emergency use only. It is for items that are needed to run the day to day operations of the league that were overlooked in the budget for the year. Before any non-budgeted items are purchased the Director must be contacted by the board member requesting the non-budgeted item. The Director will deem whether the expenditure is an emergency and necessary for the League. After discussion with the Director an e-mail can be sent out to the board requesting this expenditure. At least 3 (three) board members must vote in favor of the non-budgeted item for the expenditure to

be approval. Any expenditures in this fashion will be reported to the full board of directors at the next regular scheduled board meeting.

PIM 0110 - 2:03 MEMBERSHIP AND RESPONSIBILITIES

SECTION 2:03:02 Fees - Annual fees for members are due and payable, unless otherwise provided for by the Board of Directors, at the time of, but no later than players first team practice. If a player is a late add and does not attend practice, the player must then be paid in full before their first game is played. Players are not considered registered until all of the player fee(s) are paid. If a player is on a payment plan, the payment plan must be paid before league play starts.

Registration for MASL will be the dollar amount set by the board with a late fee on a yearly basis.

MASL Board of Directors will also choose on a yearly basis if there will be a fundraiser or not. If MASL elects to have a fundraiser, MASL will have one mandatory fundraiser offered to the entire league (Recreational and Competitive). If a member does not want to participate in the selected fundraiser they can elect to pay a designated buy out amount set by the MASL Board, per registered player. The designated amount for the buyout will depend on the fundraiser chosen by MASL for that year. Members will be given 2 weeks, at minimum, to sell and/or buy-out for the required league fundraiser. If a member registers their child(ren) after the fundraiser, they will be required to buy-out of the fundraiser as this is part of their registration fees.